

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON TRAINING ROOM
3616 S. I-10 Service Road W., Suite 200
Metairie, LA 70001

Saturday, August 5, 2023

JPHSA Board Members in Attendance:

James Arey	Alan Carroll	Patricia Ehrle	Darrell Renfro
Robin Parker-Brooks	Bruce Galbraith	Shawnta Gardener-Taylor	

JPHSA Board Members Absent:

Alex Redfearn

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, Chief Financial Officer
Trudy Ingersoll, Board Liaison

Ms. Gardener-Taylor called the meeting to order at 8:22 a.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guests in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Ms. Ehrle made a motion to accept the agenda as presented. Dr. Parker-Brooks seconded the motion. Passed unanimously.

2. Public Comment

None.

3. JPHSA Board Linkages – Ms. Ehrle informed the board that the Buddy Walk will be in Laketown on October 28, 2023.

Dr. Parker-Brooks reported on her attendance at this year's Govern for Impact Conference in Virginia. The Board asked Ms. Ingersoll to keep an eye out for when next year's conference information becomes available. A discussion followed.

4. Required Approvals Agenda

A. June Minutes – Dr. Parker-Brooks made a motion to approve the minutes as presented prior to the meeting. Mr. Arey seconded the motion. Passed unanimously.

B. FY24 JPHSA Proposed Budget – Ms. Dempster reviewed the proposed budget and answered questions of the Board. Ms. Ehrle made a motion to accept the FY24 budget as presented prior to the meeting. Mr. Carroll seconded. Passed unanimously.

C. FY24 JPHSA Board Budget – Ms. Dempster reviewed the proposed Board budget and answered questions of the Board. Mr. Galbraith made a motion to accept the FY24 Board budget as presented prior to the meeting. Dr. Parker-Brooks seconded. Passed unanimously.

5. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

Board Resolution – Ms. Gardener-Taylor read a Resolution granting the Executive Director to enter into a two-year contract for cost reimbursement with Early Childhood Services and Supports Program in the Greater New Orleans area with Administrators of the Tulane Educational Fund DBA on behalf of JPHSA. Ms. Redfearn made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to enter into a two-year contract on behalf of JPHSA. Mr. Galbraith seconded. Passed unanimously.

Board Resolution – Ms. Gardener-Taylor read a Resolution granting the Executive Director to enter into a one-year contract with Tasch, LLC, for hurricane repairs and renovations at JPHSA’s Elmwood facility on behalf of JPHSA. Ms. Redfearn made a motion to accept the Resolution as presented authorizing the Executive Director, Rosanna DiChiro Derbes, to enter into a one-year contract on behalf of JPHSA. Mr. Galbraith seconded. Passed unanimously.

B. Health and Welfare – Dr. DiChiro Derbes reported that a subcommittee was created. The committee would like Dr. DiChiro Derbes to attend and discuss the state of mental health in Jefferson Parish. A discussion followed.

C. JeffCare Board Update –Mr. Carrol reported that implementation of the electronic health record is ongoing. He stated providers have been meeting expectations. Mr. Carroll reported that the FY 23-24 strategic plan and goals were passed by the JeffCare board. A discussion followed.

D. Inner City Tour with the Chamber of Commerce – Dr. Dichiro Derbes reported she took an inner city tour with members of the Jefferson Parish Chamber of Commerce last week in Austin, Texas. She stated the tour was on homeless in Austin, Texas and that the tour was very informative. A discussion followed.

E. Mobile Crisis Services – Dr. DiChiro Derbes reported that we no longer have a mobile crisis services contract in Jefferson Parish as they moved to Orleans Parish. Staff in the Behavioral Health Community Services division have been taking these phone calls 24/7 with less than 30 days-notice. JPHSA is currently searching for a long-term solution. Mr. Arey stated the staff are doing a wonderful job. A discussion followed.

6. Monitoring Executive Director Performance

ENDS Focus of Grants/Contracts Monitoring Report – Ms. Gardener-Taylor opened discussion on the ENDS Focus of Grants/Contracts monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Mr. Carroll made a motion to accept the interpretation as reasonable for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Dr. Parker-Brooks made a motion to accept the data provided as documentation of compliance for the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Mr. Carroll. Passed unanimously.

7. Monitoring Board Performance

A. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – Agenda Planning – Ms. Gardener-Taylor opened discussion on the Agenda Planning policy. There were no changes to this policy.

– Chairpersons Role – Ms. Gardener-Taylor opened discussion on the Chairpersons Role policy. There were no changes to this policy.

C. Call for Nominating Committee – Ms. Gardener-Taylor asked for volunteers to serve on the Nominating Committee. Ms. Ehrle, Ms. Redfearn, and Ms. Gardener-Taylor will serve.

D. Code of Ethics Training – Deadline September 30, 2023 – Ms. Gardener-Taylor reminded Board members to take the annual Code of Ethics Training on the State website by the deadline. She asked members to send Ms. Ingersoll a copy for her files.

E. Sexual Harassment Training – Deadline October 31, 2023 – Ms. Gardener-Taylor reminded Board members to take the annual Sexual Harassment Training on the Jefferson Parish website by the deadline. She asked Ms. Ingersoll to send Board members their login names and asked board members to send Ms. Ingersoll a copy of their certificates for her files.

8. Announcements

A. Board Generated Items – Mr. Galbraith asked if the Board would be willing to alternate between the East Jefferson and West Jefferson facilities. He suggested meeting at the East Jefferson facility on even months and the West Jefferson facility on odd months. A discussion followed.

B. Next Board meeting – The next meeting of the Board is on Monday, September 11, 2023, 6:00 pm. at **JPHSA’s West Jefferson Building, 5001 West Bank Expressway, Marrero, LA 70072.**

9. Adjournment

Mr. Arey made a motion to adjourn the meeting at 9:35 a.m. Mr. Renfro seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson